

EVALUATION FORM
Camarillo Library (1003)

Population Growth - 1980 to 2020

FORM AA

Regulatory Basis: p.35, 20440, Appendix 1

Rating Panel Comments

+116%

EVALUATION FORM
Camarillo Library (1003)

Age of Existing Library

FORM A

Regulatory Basis: p.37, 20440, Appendix 1

RATING:

Rating Panel Comments

1974; no renovation

Rating Basis:

- 4 = No Existing Facility
- 3 = 1957 or older
- 2 = 1958-1962
- 1 = 1963-1974
- 0 = 1975-Present

RATING:

Date of Most Recent Structural Renovation

Rating Basis:

- 4 = No Renovation
- 3 = 1957 or older
- 2 = 1958-1962
- 1 = 1963-1974
- 0 = 1975-Present

RATING:

4 = No existing library/renovation
 3 = Poor Condition
 2 = Acceptable Condition
 1 = Good Condition
 0 = Very Good Condition

EVALUATION FORM

Camarillo Library (1003)

Condition of Existing Public Library

FORM B

Regulatory basis: p.37, 20440, Appendix 1,
 p.64, 20440, Appendix 3, 8(a)

RATING:

Rating Panel Comments

Structure has not been updated to ADA accessibility or seismic conditions. No electrical, telecommunication, or HVAC updates have occurred since it was built (1974). The current library facility offers no space flexibility and its size is inadequate for the current population. Current site offers no room for expansion, which will be needed in the future as the population continues to grow.

Small, old, inadequate library to be replaced by one five times larger.

Factors Considered:

	R1	R2	R3	R4
Structural	3	3	4	4
Lighting	4	4	4	4
Energy	4	4	4	4
Health & Safety	4	4	4	4
ADA	4	4	4	4
Acoustical	4	4	4	4
Flexibility	4	4	4	4
Spatial Relationships	4	4	4	3
Site Considerations	4	4	4	4
Total	35	35	36	35
	3.9	3.9	4.0	3.9

4 = Outstanding
 3 = Very Good
 2 = Acceptable
 1 = Limitations
 0 = Serious Limitations

EVALUATION FORM Camarillo Library (1003)

Community Library Needs Assessment

FORM F

RATING:

Regulatory Basis: p.26, 20440 (d) (2) and p.61, 20440, Appendix 3

Rating Panel Comments

School student needs very well identified and recognition that both the public library and school district's expertise, materials and resources, if shared, will further their respective missions, goals, objectives.

Well-documented descriptions of current service limitations of public libraries and school district libraries.

Needs assessment is thorough and well documented. Input from a wide variety of residents, including students, was obtained. Logical and appropriate conclusions were drawn from analysis of the community characteristics. Needs of students have been carefully analyzed by both entities. Space needs assessment is thorough and detailed.

Rating Basis:

1. Methodology & Community Involvement.
2. Community Analysis/Community agencies & organizations, service area.
demographics
3. Analysis of service needs/consistency with demographics.
4. Service limitations for existing facility (if applicable).
5. Space Needs Assessment.
6. Needs of K-12 Student Population, if applicable.

	R1	R2	R3	R4
1	4	4	4	4
2	4	4	4	4
3	4	4	4	4
4	4	4	4	4
5	4	4	4	4
6	4	4	4	4
Totals	24	24	24	24
	4.0	4.0	4.0	4.0

4 = Outstanding
 3 = Very Good
 2 = Acceptable
 1 = Limitations
 0 = Serious Limitations

EVALUATION FORM Camarillo Library (1003)

Library Plan of Service

FORM G

Regulatory Basis: p.67, 20440, Appendix 4

RATING:

Rating Panel Comments

Plan of Service correlates well with Needs Assessment. Joint Venture projects are well laid out and responsive to needs identified and demonstrates an equitable blend of resources, materials and staffing (in-kind contribution and salaried).

Plan of service is well organized and draws directly from the needs assessment. Goals and objectives are phrased in terms of benefits to clientele. Partnership with community businesses to provide literacy services demonstrates the library is a part of the fabric of the community and that it is responsive to community needs. Plan includes specific details, including types of materials collections.

Rating Basis

- 1.How Project responds to Needs of Residents.
- 2.How well mission, roles, goals, objectives, service indicators are documented.
- 3.Types of services well documented.
- 4.How project fits into jurisdiction-wide Plan of Service.

	R1	R2	R3	R4
1	4	4	4	4
2	4	4	4	4
3	4	4	4	4
4	4	4	4	4
Totals	16	16	16	16
	4.0	4.0	4.0	4.0

4 = Outstanding
 3 = Very Good
 2 = Acceptable
 1 = Limitations
 0 = Serious Limitations

EVALUATION FORM Camarillo Library (1003)

Library Building Program

FORM H

Regulatory Basis: p.69, 20440, Appendix 5

RATING:

Rating Panel Comments

Program calls for a 357 SF café that will be a private concession.

Program is well organized, making location of specific information easy -- an aid to designers and library staff working with the project. Collections spaces are show projected growth to '20. Almost all adjacencies mentioned in the needs assessment are carried through to the building program -- one exception is the Homework Center, which is remote from the young adult area.

Non-assignable square footage is included in gross square footage.

Rating Basis:

- 1.How well Building Program implements Plan of Service.
- 2.How well Building Program documents general requirements for Library Building.
- 3.How well are the Spatial Relationships described.
- 4.How well are individual spaces sized and described.

	R1	R2	R3	R4
1	4	4	4	3
2	4	4	4	4
3	4	4	4	3
4	4	4	4	4
Totals	16 4.0	16 4.0	16 4.0	14 3.5

4 = Outstanding
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 0 = Serious Limitations

EVALUATION FORM Camarillo Library (1003)

Conceptual Plans

FORM I

Regulatory Basis: p.27, 20440 (d) (5)

RATING:

Rating Panel Comments

Non-assignable square footage not shown on Conceptual Plan - included in GSF from Building Program. Net assignable square footage is only for major programmed areas named on Conceptual Plans - although are in detail for each space in Building Program.

Not all adjacencies called for in the needs assessment and/or building program are met: e.g., young adult area is not close to small study room or homework center and does not include computers; literacy/tutor area is not in a main path nor near adult fiction/paperbacks; international language collection not in main path of travel from public entrance; family restroom remote from Parents' Area and Storytelling Area, etc. Unable to locate non-assignable square footage on the floor plan.

Rating Basis:

- 1.How well the net-assignable square footage on plan matches BP, PoS and NA
- 2.How well the non-assignable square footage on plan matches BP, PoS and NA
- 3.How well Spatial Relationships on plan match what was called for in BP, PoS, and NA
- 4.How well the elevations, sections and specification implement the BP and PoS

	R1	R2	R3	R4
1	2	4	3	2
2	2	4	3	1
3	3	4	3	2
4	3	4	3	3
Totals	10	16	12	8
	2.5	4.0	3.0	2.0

4 = Outstanding
 3 = Very Good
 2 = Acceptable
 1 = Limitations
 0 = Serious Limitations

EVALUATION FORM Camarillo Library (1003)

Joint Use Cooperative Agreement

FORM J

Regulatory Basis: p.60, 20440, Appendix 2

RATING:

Rating Panel Comments

Agreement shows commitment of City to provide staffing and resources necessary to continue to operate program at the current level in the event the County or School District find it necessary to reduce their respective commitments for staffing or funding in the future. School District resources and training of library staff in curriculum support, media collections and resources is an ongoing component and ensures a meaningful, well developed program. A viable, mutually beneficial long term arrangement - a service available to K-12 students all hours the library is open and includes a well-structured self-help component as well.

Staffing for homework center is provided by library staff and volunteers for 3-4 hours Monday through Friday only. School will provide textbooks for use in the Homework Center, but the number of staff hours per week that the school will provide are minimal (6 hours) and duties are unclear -- appears that they will not be hours spent at the library site. School involvement in Literacy Center is volunteer recruitment and unspecified in-service training for library staff. An and by category of expenditure, so it's unclear how the amount was determined.

Agreement with School District seems well planned and legitimate.

Rating Basis:

1. How well roles & responsibilities are defined.
2. How clearly are the joint library services described.
3. Appropriateness, adequacy, reasonableness of hours of service.
4. Appropriateness, adequacy, reasonableness of staffing/volunteers.
5. How well are ownership issues resolved.
6. Appropriateness, adequacy,reasonableness of sources & uses of funding
7. Appropriateness, adequacy, reasonableness of review & modification process.
8. How well the agreement demonstrates a workable, mutually beneficial long term partnership.

	R1	R2	R3	R4
1	4	4	4	3
2	4	4	4	3
3	4	4	4	2
4	4	4	3	3
5	4	4	4	4
6	4	4	3	2
7	4	4	3	2
8	4	4	4	3
Totals	32 4.0	32 4.0	29 3.6	22 2.8

4 = Outstanding
 3 = Very Good
 2 = Acceptable
 1 = Limitations
 0 = Serious Limitations

EVALUATION FORM Camarillo Library (1003)

Joint Use: Needs of K-12 Students

FORM K

Regulatory Basis: p.67, 20440, Appendix 4

RATING:

Rating Panel Comments

Well-developed Homework Center plan includes train-the-trainer components, staffing, etc., necessary for sound, executable program. K-12 needs are identified and program developed jointly (City/County and School District) to meet needs.

Joint use agreement meshes well with the Needs Assessment.

Rating Basis:

1. How the project responds to the needs of the K-12 students as expressed in Needs Assessment.
2. How well the mission, roles, goals and objectives are documented.
3. How well documented are the types of K-12 services.

	R1	R2	R3	R4
1	4	4	4	3
2	4	4	4	3
3	4	4	4	3
Totals	12 4.0	12 4.0	12 4.0	9 3.0

4 = Outstanding
 3 = Very Good
 2 = Acceptable
 1 = Limitations
 0 = Serious Limitations

EVALUATION FORM Camarillo Library (1003)

Integration of Electronic Technologies

FORM L

Regulatory Basis: p.68, 20440, Appendix 4

RATING:

Rating Panel Comments

Technology applications are designed to meet identified needs and are future oriented - 24/7 reference service, Home Page "Just for Kids" component, Internet, email accounts set-up to send necessary study materials to home or student accounts. Computer lab, networks, etc. - all there, and hiring of dedicated technology staff to assist public - a very sustainable service plan.

Uses of technology have been thought through for each type of user. Consideration is given for staff technology needs as well as public needs, which will enable staff to better assist users. The mission statement of the technology department includes a statement concerning the pursuit of "innovative solutions and technologies to better serve" the clientele, which includes both staff and the public. Technology is used appropriately throughout the plan based on the needs of the specific clientele (e.g., posting tutor and "tutee" contacts on the library Web page).

This is a good example of a long range, forward looking effort.

Rating Basis:

1. Appropriateness of the electronic technologies in Plan of Service, based on Needs Assessment.
2. How well the integration of electronic technologies is documented in the Plan of Service.
3. How well the integration of electronic technologies is in the Building Program.

	R1	R2	R3	R4
1	4	4	4	4
2	4	4	4	4
3	4	4	4	3
Totals	12	12	12	11
	4.0	4.0	4.0	3.7

4 = Outstanding
 3 = Very Good
 2 = Acceptable
 1 = Limitations
 0 = Serious Limitations

EVALUATION FORM Camarillo Library (1003)

Appropriateness of Site

FORM M

Regulatory Basis: p.39, 20440, Appendix 1

RATING:

Rating Panel Comments

"Currently, the nearest (bus) stop is at the hospital, 1/4 mile from the site."

Site is centered both geographically and according to projected population growth. Because the proposed project is located in a suburban area, prominence of public transit is limited. An additional transit sheltered stop is planned for the site, and dial-a-ride services are available to older and disabled residents. The area has well-developed bike pathways, which will benefit the library site.

Rating Basis:

1. Equal Access for all residents in Service Area.
2. Accessibility via Public Transit.
3. Accessibility via Pedestrian and Bicycle.
4. Accessibility via Automobile.
5. Adequacy of Automobile Parking.
6. Adequacy of Bicycle Parking.

7. Overall Parking Rationale.
8. Shared Parking Agreement (if applicable).
9. Visibility of site and proposed library building in service area.
10. How well site fits community context and planning.
11. Site selection process and summary.

	R1	R2	R3	R4
1	4	4	4	4
2	2	3	1	2
3	3	3	3	3
4	4	4	4	4
5	4	4	4	4
6	2	4	4	3
7	3	4	4	3
8	Not applicable			
9	3	4	4	4
10	3	4	4	2
11	4	4	4	4
Totals	32	38	36	33
	3.2	3.8	3.6	3.3

4 = Outstanding
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 2 = Acceptable
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 0 = Serious Limitations

EVALUATION FORM Camarillo Library (1003)

Site Description

FORM N

Regulatory Basis: p. 45, 20440, Appendix 1

RATING:

Rating Panel Comments

Site allows for future expansion of both library building and parking. While no drainage problems are evident, thought has been given to ensuring that none are created by the library project.

For the building foundations, consultant recommends that 7-8 feet of existing upper soil be excavated and replaced with compacted fill - will increase site development costs.

Rating Basis:

1. Adequacy of size of site.
2. Drainage problems.
3. Geotechnical problems.
4. Appropriateness of site configuration (Boundary Survey)
5. Appropriateness of site/surrounding area. (Visual Record)
6. Appropriateness of site based on placement of building, parking, access roads, pathways, expansion and parking.

	R1	R2	R3	R4	
1	4	4	4	4	
2					OK
3					OK
4	4	4	4	4	
5	4	4	4	3	
6	4	4	4	4	
Totals	16	16	16	15	
	4.0	4.0	4.0	3.8	

EVALUATION FORM
Camarillo Library (1003)

Financial Capacity

FORM O

Regulatory Basis: Bond Act p. 5, Section 19998 (a) (7)

Rating Panel Comments:

Applicant has committed to the on-going operation of the completed library.

EVALUATION FORM
Camarillo Library (1003)
Ratings Summary

<i>BOND ACT CRITERIA</i>	<i>RATING</i>	
Population Growth		116%
Age and Condition	3.7	
Needs of residents/response of proposed project to needs	4	
Plan of service integrates appropriate technology	4	
Appropriateness of site	4	
Financial capacity (new libraries only)		yes